



## KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

"Building Partnerships – Building Communities"

October 28, 2021

Shree Thorp Convenience  
% Joe Park  
PO Box 527  
Yakima, WA 98907

**RE: SE-21-00024 Shree Thorp**

Dear Mr. Park,

On October 18, 2021 Community Development Services received the Shree Thorp Convenience Store Addition SEPA application SE-21-00024. Initial review shows the below items mentioned in the SEPA checklist, yet not included in the submittal packet:

- SEPA Checklist #11 - JPC Letter dated 8-12-21
- SEPA Checklist #12 – Site Plan

Once I have received a copy of the two documents mentioned above, I can proceed with processing your SEPA application.

Sincerely,

Kelly Bacon  
Planner I  
Community Development Services  
411 North Ruby Suite 2  
Ellensburg WA 98926  
[kelly.bacon.cd@co.kittitas.wa.us](mailto:kelly.bacon.cd@co.kittitas.wa.us)  
509-962-7539